

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING AGENDA
October 19, 2023
7:00 p.m**

A. Call to Order

B. Open Public Meeting Notice

In compliance with the “Open Public Meeting Act of the State of New Jersey” adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On May 11, 2023, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk’s Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and all subscribers, and filed with the Township Clerk.

C. Pledge of Allegiance

D. Roll Call

	Ms. Biedron		Ms. Gomez		Ms. Segal
	Mr. Calulo		Ms. Nathans		Mr. Wickizer
	Ms. Creelman		Mr. Reaves		Ms. Stevinson

E. Executive Session – 6:30 p.m.

BE IT RESOLVED that the Bedminster Township Board of Education shall meet in closed session to discuss item(s) b, g, h below which falls within an exception of our open meeting policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A.10:4-12b. Matters rendered confidential by Federal Law, State Law, or Court Rule:

- a. Individual privacy
- b. Collective bargaining agreements
- c. Purchase or lease of real property if public interest could be adversely affected
- d. Investment of public funds if public interest could be adversely affected
- e. Tactics or techniques utilized in protecting public safety and property
- f. Pending or anticipated litigation
- g. Attorney-client privilege
- h. Personnel - employment matters affecting a specific prospective or current employee

Open Public Meeting @ 7:00 p.m.

**F. NJSLA Annual District Testing Presentation
Superintendent’s Report
Business Administrator’s Report**

G. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda items only. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, before the statement being read at a Board Meeting.

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H. Approval of Minutes

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent, approve the minutes of the following meetings:

- September 14, 2023 Executive Session Minutes
- September 14, 2023 Regular Meeting Minutes

	Ms. Biedron		Ms. Gomez		Ms. Segal
	Mr. Calulo		Ms. Nathans		Mr. Wickizer
	Ms. Creelman		Mr. Reaves		Ms. Stevinson

I. Task Groups

- Negotiations Committee - Judy Creelman
- Somerset Hills School District - Sarah Nathans
- Technology Committee - Stephen Calulo
- Security/Safety Ad Hoc - Suzie Stevinson
- Child Care - Gabriel Wickizer

Delegate/Representative Appointments

- New Jersey School Boards Association - Christy Biedron
- PTO - Suzie Stevinson

J. BUSINESS

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Submission of Reports to NJ Department of Education

- J.1 2021 Individuals with Disabilities Education Act/American Rescue Plan (ARP IDEA) Final Expenditure Report.
- J.2 2022-2023 Individuals with Disabilities Education Act/American Rescue Plan (IDEA) Final Expenditure Report.
- J.3 2022-2023 Elementary and Secondary Education Act (ESEA) Title I, Title II, and Title IV Final Expenditure Reports.
- J.4 ESSER II - CARES Act Final Expenditure Report.
- J.5 2022-2023 Non-Public Project Completion Report.
- J.6 2022-2023 Non-Public Auxiliary and Handicapped Service Completion Report.
- J.7 Climate Change Education Grant Final Expenditure Report.
- J.8 2023-2024 District Report of Transported Resident Students (DRTRS).
- J.9 2023-2024 Application for State School Aid (ASSA).

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J.10 2023-2024 M-1 and Comprehensive Maintenance Plan.

Vendors Over Bid Threshold

J.11 the following vendors at an amount over the \$44,000.00 bid threshold for the 2023-2024 Fiscal Year:

Vendor	Description of Purchases
Eastern DataComm	Multi-Carrier Cellular Booster Wifi
York Fencing	Fencing Project
Sage Thrive	Certified Clinician Services

E-Rate Program

J.12 the agreement with E-Rate Partners LLC to provide consultation and advice in connection with Funding Year 2025 of the Schools and Libraries Universal Service Support Mechanism (E-Rate Program). The annual fee for Category 1 services will be \$1,200.00. The fee for Category 2 services will vary based upon the funding requested with a minimum of \$1,000.00 for funding under \$10,000.00 to \$5,500.00 for services over \$200,000.00.

Technology

J.13 the following annual renewals for the 2022-2023 School Year:

Vendor	Total	Comment
RFP Solutions Inc.	\$939.60	School District's emergency strobe notification system
RFP Solutions Inc.	\$3,111.48	District's Alcatel-Lucent OMNI PCX office telecommunication system

Math Educational 1 year License

J.14 the use of Explore Learning - Reflex Math for Grades 2-4 fluency performance to create a targeted individualized experience for every child.

Out of District Placements and Transportation

J.15 rescinds the following placements for the 2023-2024 school year:

Student #	School	Tuition Amount	BoE Approval
301360	The Midland School	\$76,860.00	6/15/2023
319138	The Center School	\$88,154.00	9/14/2023

J.16 approves the following placements for the 2023-2024 school year:

Student #	School	Tuition Amount
301360	The Midland School	\$114,597.00
319138	The Center School	\$79,338.60

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- J.17 rescinds the September 14, 2023 board approved placement of student #221146 from the Somerset County Educational Services Commission effective October 2, 2023.
- J.18 rescinds the transportation contract with Bright Start Transport for student #221146 through Somerset County Educational Services Commission (Route #24039) for the 2023-2024 school year effective end of business day, October 2, 2023.

Instructional Services Agreement

- J.19 Educational Services Commission of New Jersey to provide student #291214 instruction while at Children's Specialized Hospital in New Brunswick, NJ, for up to 10 hours per week at the contracted instructional rate of \$84.00 per hour.
- J.20 LearnWell to provide student #271184 with 10 hours of educational services per week for 5 weeks at the contracted rate of \$56.50 per hour.

Settlement Agreement and Release

- J.21 to provide reimbursement to the parents of student #271091 in accordance with the settlement agreement dated September 8, 2023.

Bernards High School Tuition Contracts

- J.22 regular education tuition contracts totaling \$4,940,300.00 for 254 students for the 2023-2024 school year.
- J.23 special education tuition contract totaling \$150,000.00 for resource room classes for resident pupils based upon \$833.33 per day for 180 days for the 2023-2024 school year.
- J.24 Multiple Disabled (MD) Program tuition contracts totaling \$117,000.00 for the following 3 students for the 2023-2024 school year:

Student ID#	Amount
307321; 319144; 15985	\$39,000.00

Somerset County Vocational and Technical School Tuition Contracts

- J.25 tuition contracts totaling \$58,730.00 for the following students for the 2023-2024 school year:

Students	Time	Tuition Fee	Total
#6106976696	Full	\$1,460.00 each	\$1,460.00
#6094326192, #8077339787, #2886519466	Share	\$730.00 each	\$2,190.00
#5428535953, #6849423279	Alternative School	\$27,540.00 each	\$55,080.00

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NJDOE Non-Public Program Purchases

J.26 the following non-public purchases for the 2023-2024 school year:

School	Items	Program	Allocation
Giving Nest	3 new cameras and NVR Server (HCESC-TECH-R22-07)	Security	\$4,864.98
Willow	Building Amplifier	Security	\$888.51
Willow	Ubiquiti Dream Machine Firewall	Security	\$779.61
Willow	2 Port Switches, 6 Battery Backup Racks, 4 Direct Attached Cables	Technology	\$3,860.50
Willow	Epson Classroom Projector ESCNJ/AEPA-22G	Technology	\$1,399.00

Facilities Usage Request

J.27 the following facility requests:

Organization	Event	Room(s)/Location Requested	Usage date(s) and time(s)
PTO	Back to School Night Homeroom Parent	Cafeteria Area	9/27/2023; 6:00pm-8:00pm
	Back to School Night Homeroom Parent	Cafeteria Area	9/28/2023; 6:00pm-8:00pm
	Student Assembly	Cafetorium	10/25/2023; 8:15am-10:30am
Bedminster Recreation	Holiday Makers Workshop	Room 262	Thursdays on 11/30,12/7,12/14,12/21; 3:35pm - 4:45pm
	Family Fun Night	Gym	9/29/2023; 4:30pm-9:00pm
Cub Scout Pack 1749	Weekly Meetings	Cafetorium	Mondays September through June 6:00pm - 8:00pm

J.28 the following facility requests have been canceled:

Organization	Event	Room(s)/Location Requested	Usage date(s) and time(s)
Bedminster Recreation	Abakadoodle Doodlers	Room 262	10/3/2023-1/21/2023 Tuesdays; 3:35pm-4:35pm
	Cooking Program	Room 262	10/2/2023-10/23/2023 Mondays; 3:45pm-5:45pm

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Policy

J.29 the second reading of the following policy:

Number	Description	Action
P 1642.01	Sick Leave	N
P 2419	School Threat Assessment Teams (M)	N
P 3432	Sick Leave	A
P 4432	Sick Leave	A

* A - Abolished; N - New; R - Revised

Regulation

J.30 the second reading of the following regulation:

Number	Description	Action
R 1642.01	Sick Leave	N
R 2419	School Threat Assessment Teams (M)	N
R 3432	Sick Leave	A
R 4432	Sick Leave	A

* A - Abolished; N - New; R - Revised

J. agenda items J.1 through J.30

	Ms. Biedron		Ms. Gomez		Ms. Segal
	Mr. Calulo		Ms. Nathans		Mr. Wickizer
	Ms. Creelman		Mr. Reaves		Ms. Stevinson

K. FINANCE

Finance & Facilities Committee Report - Stephen Calulo

Move that the Bedminster Township Board of Education, upon the recommendation of the School Business Administrator, approve:

2023-2024 Financial Reports

K.1 the Report of the Secretary for August 2023 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), I, Robbin Boehmer, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

the recommendation that the Secretary's Report for August 2023 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C.

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6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the 2023-2024 fiscal year.

It is recommended that the Treasurer’s Report for August 2023 be accepted and filed.

- K.2 the Report of the Secretary for September 2023 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), I, Robbin Boehmer, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District’s financial obligations this fiscal year.

the recommendation that the Secretary’s Report for September 2023 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the 2023-2024 fiscal year.

It is recommended that the Treasurer’s Report for September 2023 be accepted and filed.

2023-2024 Invoices-General Agency Account

- K.3 the invoices presented for payment totaling \$2,913,570.52 from the General Agency Account from September 15, 2023 - October 19, 2023:

Fund	Amount
(10) General Fund	\$2,830,434.17
(12) Capital Outlay	\$0
(20) Special Revenue	\$83,136.35
(30) Capital Projects	\$0
(40) Debt Services	\$0
Total	\$2,913,570.52

2023-2024 Invoices-Student Activities Account

- K.4 the invoices presented for payment totaling \$4,999.00 from the Student Activities Account from September 15, 2023 through October 19, 2023.

2023-2024 Invoices-Food Service Account

- K.5 the invoices presented for payment totaling \$7,813.55 from the Food Service Account from September 15, 2023 through October 19, 2023.

2023-2024 Transfers

- K.6 transfers for the 2023-2024 school year totaling \$209,680.00 from August 1, 2023 through August 31, 2023 as per the monthly transfer report.
- K.7 transfers for the 2023-2024 school year totaling \$21,493.65 from September 1, 2023 through September 30, 2023 as per the monthly transfer report.

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K. agenda items K.1 through K.7

	Ms. Biedron		Ms. Gomez		Ms. Segal
	Mr. Calulo		Ms. Nathans		Mr. Wickizer
	Ms. Creelman		Mr. Reaves		Ms. Stevinson

L. PERSONNEL & PROGRAMS

Programs & Personnel Committee Report – Suzie Stevinson

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Extended School Year

L.1 Krista Deckhut for counseling sessions on August 4, 2023 and August 10, 2023 for a total of 1.5 hours at \$62.00 an hour.

Maternity Leave

L.2 a maternity leave of absence for Melissa Gurzakovic, Teacher, under the Family and Medical Leave Act to begin on or before September 11, 2023 through on or about March 12, 2024.

FMLA/Leave of Absence

L.3 Employee #0000939, Paraprofessional, leave of absence for FMLA to begin on or before October 12, 2023 through January 18, 2024 returning on January 19, 2024.

New Hire

L.4 the following newly hired staff per the provisions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023 and pursuant to a successful clearance of P.L. 2018, c.5:

Name	Position	Salary	Anticipated start date
Victoria Kelley	Elementary Teacher	\$62,020.00 (BA Step 5) - prorated PC # (BS-TCH-ELEM-02)	January 1, 2024

Course Approval

L.5 tuition reimbursement for the following staff per the terms and conditions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023:

Name	Course	Credits	School	Term	Amount
Colin White	Dissertation II	6	NJCU	1/16/2024 - 5/13/2024	\$6,534.50

Student Teacher Training

L.6 undergraduate students from RVCC, under the supervision of their professor and in coordination with district administration, work with students in small math tutoring sessions in the months of November and December 2023 on five designated dates which are to be determined.

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Student Support for Extracurricular Activities

- L.7 compensation at the non-direct education related activities rate in the negotiated contract between the Bedminster BoE and the Bedminster BEA in effect from July 1, 2019 through June 30, 2023, at \$33.00 per hour, prorated for 40 minutes for the following staff members to assist students outside of normal business hours:

Name	Schedule	Per hour
Andrea Legiadre, Klaudia Zydol	Not to exceed 35 hours	\$22.00

Somerset Hills Municipal Alliance/Youth Services Be-Well

- L.8 the following staff for the Municipal Alliance Be-Well funded stipend positions for the 2023-2024 school year:

Name of Staff Member(s)	Individual Stipend Amount
Ashley Isello	\$1,000 Fall 2023; \$1,000.00 Spring 2024
Melissa Skiba	\$1,000 Fall 2023; \$1,000.00 Spring 2024

Piano Accompanist Bedminster Township School Orchestra

- L.9 Mrs. Louise DelVecchio for Fall (\$250) and Spring (\$250) Rehearsals, Assemblies & Concerts for a total of \$500.00.

Workshops

- L.10 the following Board Members for the workshop listed:

Name	Date	Title	Cost
Christy Biedron	10/23/2023-10/26/2023	NJSBA Workshop - Atlantic City, NJ	\$550.00 Registration; \$116.56 Mileage; \$12.80 Tolls; \$10.00 Parking; \$88.50 Meals & Incidentals
Gabriela Gomez	10/23/2023-10/26/2023	NJSBA Workshop - Atlantic City, NJ	\$550.00 Registration; \$140.00 Hotel; \$116.56 Mileage; \$12.80 Tolls; \$10.00 Parking; \$88.50 Meals & Incidentals

- L.11 the following staff for the workshops listed:

Name	Date	Title	Cost
Barbara Alfieri	10/9/2023	Readsters- Bringing SOR into Classrooms	\$0.00
Robbin Boehmer	10/23/2023-10/26/2023	NJSBA Workshop - Sheraton in Atlantic City, NJ	\$390.00 Hotel
Jennifer Giordano	12/8/2023-12/9/2023	SCASA Annual Meeting - Bethlehem Hyatt Place, PA	\$45.12 Mileage; \$1.25 Toll

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Edward Billings	10/10/2023	Boiler Controls and Safety Devices Webinar	\$150.00 Registration
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2023-2024 Volunteer - Field Hockey Coach

L.12 Marie Newell as Field Hockey Volunteer Coach for the Fall 2023 season pursuant to a successful clearance of P.L. 2018, c.5.

2023-2024 Stipends

L.13 the following stipends being offered for the 2023-2024 school year are part of the negotiated contract between the Bedminster BoE and the Bedminster BEA in effect from July 1, 2019 through June 30, 2023.

BEDMINSTER SCHOOL 2023-2024 EXTRA-CURRICULAR ACTIVITIES		
Activity Title	Name of Staff Member	Individual Stipend Amount
Basketball Head Boys	White	\$3,190.00
Basketball Head Girls	Olivieri	\$3,190.00
Basketball Assistant Girls	Rosnell	\$1,999.00
Ski Club Advisor	Thomas	\$760.00

L.14 Rescind James Puglia from Ski Club Advisor stipend in the amount of \$760.00.

Walking Field Trips

L.15 the following off-campus walking field trips:

Teacher/Grade	Trip/Location	Date
Elementary School: Teacher(s): Bodaj, Brantner, Carlin, Davies, Hogan, Evans, Isello, Kolodziejki, Leonti, Lovejoy, McCoy, McFarland, Oliveri, Occhi, Resotka, Rosnell, Skiba, Spero, Stanek, Testa, Wysocki and Students	Miller Lane	Ongoing throughout the 2023-2024 school year
Middle School: Students, staff, and participants in sports, clubs, and activities	Miller Lane	Ongoing throughout the 2023-2024 school year

ARP- ESSER Fund Use

L.16 the following as teachers funded through the American Rescue Plan of 2021- Elementary and Secondary Schools Emergency Relief Fund (ARP-ESSER) for ELA, Math and social-emotional well-being support at \$42.00 per hour. ARP-ESSER funds are available through September 20, 2024.

A. Legiadre	C. Spero	T. Collins
C. Occhi	L. Resotka	A. Oliveri

Assistant

L.17 the following for the 2023-2024 school year:

Student Name	Position	Cost
Brandon Lekai	Technology	\$14.20/hour (5 hours per week)

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L.18 the Bedminster Township Board of Education to go into Executive Session at 6:30 pm at the next regularly scheduled meeting on November 16, 2023.

L. agenda item L.1 through L.18

	Ms. Biedron		Ms. Gomez		Ms. Segal
	Mr. Calulo		Ms. Nathans		Mr. Wickizer
	Ms. Creelman		Mr. Reaves		Ms. Stevinson

M. Public Questions/Comments

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N. Adjournment

NEXT MEETING(S) SCHEDULED FOR:

**November 16, 2023
EXECUTIVE SESSION 6:30 PM
OPEN PUBLIC MEETING 7:00 PM**